

**Rochester Orienteering Club  
January Board Meeting Minutes**

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|------------|---|
| Date:      | January 26, 2017  |
| Location:  | Carl Palmer's House   |
| Address:   | 7 Wild Berry Lane, Pittsford  |
| Attendees: | Rick Worner, Lindsay Worner, Anne Schwartz, Greg Michels, Tyler Borden, Dick Detwiler, Rick Lavine, Stina Bridgeman, Steve Tylock, Heidi Hall, Bob Bundy, Gary Maslanka, Don Winslow, Tom Rycroft, Carl Palmer, Stephen Brooks, Mike Alexander, Rukhsana Cofer, Doug Hall |
| Absent:    | Laurie Hunt, Mike Meynadasy, Nancy Burgey   |
| Guests:    | Tom McNelley, Rob Stevens   |

| Administrative Tasks:                | Owner:  | Action:   |
|--------------------------------------|---------|---|
| Call to Order                        | Dick    | 7 pm  |
| Approval of Previous Month's Minutes | Dick    | Rick Worner/Lindsay Worner, motion approved   |
| Treasurer's Report                   | Lindsay | \$26,000 – see Lindsay for more information...our recharter fee to OUSA was \$2,400 |
|                                      |         |   |

**1. Summary of Motions made:**

|  |                           |                 |
|--|---------------------------|-----------------|
| Elect Lindsay Worner – Treasurer and Don Winslow – Secretary.... President elect - TBD...hopefully by next BOD meeting | Steve Tylock /Rick Worner | motion approved |
| \$100 to the Humphrey Nature Center at Letchworth  | Steve Tylock/Carl Palmer  | motion approved |
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**2. Committee Status Reports:**

Names and number of members on the newly formed committees were reviewed... committees can meet in person or via email; need to figure out who is chairperson of each committee

The 6 committees are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity) – Laurie, Lindsay, Dick, Steve T., Heidi, Rukshana
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.) – Rick W., Nancy, Richard, Mike A., Don, Steve B.
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight) – Steve T., Linda, Rick W., Anne
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order) – Anne, Mike A., Tyler, Rick L.
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations) – Lindsay, Rob, Carl, Stina
6. SCHEDULING AND MAPPING (Mapping projects, OCAD updates, "A" meets and annual club schedule) – Rick W., Dick, Tom, Doug, Steve B, Greg, Bob

## COMMUNICATIONS:

**Newsletter:** There may be someone interested in taking over for Dick; planning on continuing hard copy

**Website:** send any ideas and changes to Lindsay; Lindsay will also train others to help her maintain the website

**Social Media:** utilizing Facebook, Meetup, ROC-INFO

**ADK/NOD:** ADK is June 10 and NOD is September 9th

**Marketing/Publicity/Outreach:** no report... Do we still need someone to replace Steve to send out press releases roughly 3 weeks before each event?

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## PERMANENT COURSES and MAP SALES:

**POC's:** 16 new stakes ready to be used; Rick W. said he would ask Victoria Freile at the D&C to see if she could write an article highlighting our POCs; via email: Nancy has the following POC maps: Mendon- Bagged 26 & Unbagged 30; Webster- Bagged 20 & Unbagged 15; Durand East. Bagged 20 & Unbagged 9; Durand West - Bagged 20 & Unbagged 25; Letchworth PIC. Bagged 6 & Unbagged 0 (would like to wait for new map if possible before we print more. Changes around New nature center. Also need to update a location of one control.)....

**Retail Map Sales:** Maps are sold at the Map Shop in Pittsford, Wild Wings at Mendon and Friends of Letchworth..... Nancy plans on having 30 of each map except Letchworth available at the clinic in April....

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## LOCAL MEETS:

**Starts:** no report

**Volunteers:** Steve updated volunteer page on website so people check sign up directly; He reminded everyone about the need to get MD and CS positions filled sooner rather than later.

**Membership:** no report with numbers.... Membership chairperson's is now more automated with our new website; we still do need someone in this position to analyze numbers and possibly make contact with former members who haven't renewed membership

**Ribbons:** no update

**Ski-O:** no update

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## EQUIPMENT:

### **Equipment/technology:**

- Discussed some pros/cons of having our equipment at the Lavine's garage; will continue for now;
- new control flags should arrive this week; old flags may get donated so if any BOD member has ideas, let Rick W. know;
- also decided that we do not need pin punches attached to flags for local meets
- For A-meets, we would need pin punches as a backup in case there was an issue with the e-punch system, but there was a suggestion for how to handle that.

- Tyler getting a new computer
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## **FINANCE:**

**Budget:** no report

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## **SCHEDULING and MAPPING:**

**Schedule 2017:** Dick handed out an updated 2017 schedule which includes new maps for Genesee County Park (Batavia) and Alasa Farms (Sodus)....

- Greg Michels mentioned he's interested in planning something for the 5/21 special event, at Cumming Nature Center
- Possible issue for RIT Sprint event on July 12<sup>th</sup> but Rob S. thinks things will work themselves out
- Possibility of moving clinic date as it conflicts with West Point

**Mapping/Map hikes:** Tom Rycroft shared some of what he's been working on with new maps; we have LIDAR data for Livingston, Ontario and northern half of Genesee Country. If people have ideas for new maps, let the mapping committee know.... Dave Cady (BFLO) will map Genesee County Park and Doug Hall/Dick Detwiler will map Alasa Farms. Northampton Park and Beechwood State Park have been ruled out. No formal proposal was made to compensate ROC members \$10-\$20/hour depending on skill level to map new areas.

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## **3. Active Discussion/Action Items:**

**Memorials:** the suggestion for a board/display at Mendon near "Carol's Café" seems to be moving forward according to Dick via a report from Laurie

**Stipends:** Continued to discuss possibilities to make some positions a stipend position. MD, Computer Equipment, ...

- We did give \$500 for the computer equipment coordinator one time...
- no motion made regarding this...
- Dick will get some specifics from other clubs
- Rick W. suggested a subcommittee discuss it further
- It was mentioned that this should be sustainable in the long run

**Schedule Shirts:** cotton vs. tech... majority of BOD preferred the tech shirt (12 to 3); is there an option to do both?

**Trail Run:** T-shirts may be offered to participants if they like for the 2017 run; Carl P. offered to help with this idea; Laura Howard (Trails ROC) contacted ROC to see if there's any interest in manning an aid station for their Twisted Branch event on August 19, 2017...there seemed to be some interest from BOD

**A Meet 2017:** Permits and insurance is all set; Workers' List was sent out for volunteers to confirm participation and will be sent out again. Rick W. is working on hotel information now and possible framed pictures as prizes. Mark Domine is updating west side map. Possible catered picnic on Saturday.

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## **New Business:**

**“Education” Requests:** not discussed much (Laurie)... Rick is planning on running an event for a school group in the spring

**Scandinavian Sponsorship:** not discussed (Laurie)

**Club History:** Don said he would work with Laurie on the club history.

**Donation:** \$100 to the Humphrey Nature Center at Letchworth (Steve Tylock/Carl Palmer, motion approved).

**Opportunity:** Canadian O Champs – July 29 – August 7

**Winterfest 2017:** Gary suggested that Hopkins Point is not the best location for a Ski-O start... it’s okay for a beginner/intermediate course though; suggested for 2018 that we have an advanced level course at another shelter in the weeks following Winterfest. This way we may be able to get some people who came to Winterfest to come out soon to a meet.

| <b>More Administrative Tasks:</b>                      | <b>Owner:</b> | <b>Action:</b>                              |
|--|---------------|---|
| Next Meeting(s) – will be May, September, and December | Dick          |   |
| Adjournment – 8:30pm                                   | Dick          | Rick Worner/Mike Alexander, motion approved |
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