

Rochester Orienteering Club
March 2013 Board Meeting Minutes

Date:	March 27, 2013 7 pm
Location:	Laurie Hunt's house
Address:	28 Hearthstone Road
Attendees:	Laurie Hunt, Steve Tylock, Lindsay Worner, Bob Bundy , Nancy Burgey, Anne Schwartz, Rick Worner, Rick Lavine, Sandi Willsey, Jim Pamper , Tyler Borden, Don Winslow, Carol Moran, Rob Stevens, Brian Thomas, Rob Holmes , Stina Bridgeman, Joel Shore, Mike Meynadasy
Guests:	Linda Kohn, Karl Kolva, Dick Detwiler

Administrative Tasks:	Owner:	Action:
Call to Order	7:04	PM
Approval of Previous Month's Minutes		Lindsay moved, RW second, Approved
Treasurer's Report		As of 2013, we have: Checking \$4140 Savings \$6788
In-Box		

1. Review Action Items: Did it happen? Yes or No. Discussions are later. (10 minutes max)

Action Items Between Meetings	Owner	Status
Update waivers to reflect Safety Plan	Laurie	Need to revise and copy new forms. Add photo clause?
Revise meet box forms	Laurie/Brian	Will revise as needed.
Update ROC Pamphlet	Mike Gallagher	Completed.
Procure tags for POC's/Semi POC's	Laurie	Tags approved. Laurie met with Ryan Loysen for approval. Need to order
Website/social media	Tyler/Laurie	Meetup updated. Need to update Kids Out and About
Finalize schedule	Dick	Make plans for A Meet weekend, Annual Meeting.
Shelter reservations	Bob	Done. Bob sent invoice for \$1416 to Lindsay (includes \$125 fee), plus receipt for \$165 for Tay House.
Trail Run	Brian	Gathering info/prices on registration, timing systems, etc.
ESG's	Laurie	ESGs cancelled

Email list	Don	Done. Names added to roc info
Tech shirts/branding	Tom/Laurie	Shirt design & order form completed.
Tuesday Trainings	Rob	Will lead again this year. Laurie will add beginner activities. Need to make schedule
March Training Workshops	Laurie	Completed.
POC's	Tom	Waiting for revised Durand map. Tom ready to set course.
Business Partnerships	Brian	Meet w/ Medved
Little Troll	Laurie	Talk w L Burgey, update postcards
A Meet	Rick	Postponed.
Financial Plan/Budget	Laurie	Financial records reviewed by Rob S, working on budget with committee.
Juniors	Mike	
Mapping	Dick	Dick: Durand (east side) 90% complete, expects to complete within a month. GVP and PMP. Needs assistance with Cobb's Hill (Washington Grove area). Linda: Durand (west side). Brian: help with Highland Park vegetation
Club Series	Committee	Make plan for 2013
Rochester Map Adventure	Dick/Rick L	Facility procured. Map mostly complete. Registration open.
Camp Cutler	Jim Russell	Contacted parties.
Map Sales	Carol/Sandra/Laurie/?	Package maps to sell at Map Shoppe, etc.
Parks permit	Bob	Done. Lindsay has invoice.
ADK Expo	Don	Working on new course
Scrooge-O/Vampire-O Procedure Sheet		Write up MD instructions/procedures for future events

Motion	1 st /2 nd	Votes
Accept Club Series proposal	Lindsay/Rick	All approved
Bid for A Meet 2014	Lindsay/Nancy	All approved

2. Active Discussion (45 minutes)

A Meet: Letchworth West training weekend: Agreed to have a one-day event. Training in the morning, picnic lunch, regular meet in the afternoon. Rick Worner will direct.

A Meet: 2014: Approved. Rick W will apply for October 4-5th, 2014.

ESG Meet: July 27. "Adventure-O": Steve will design an Adventure-O involving foot, bike, and canoe/kayak. Options of individual/team. Option of doing one, two or three events.

Map sales: Discussed packaging regular park maps for retail sale in addition to POC maps. Carol will survey our retailers for interest, particularly the Map Shoppe. We will print to order. Sandra is revising the price list to reflect an increase of \$1 per map. Exception is POC maps which will increase to \$8 for quantities of less than 10. Price increase after Icebreaker, May 1st for retailers.

RMA: Dick made a list of community organizations to contact. Laurie contacted Ryan Loysen of Parks Department. Steve will send release to D&C and other publications. There will be fewer maps this year.

Map hikes: Laurie asked for volunteers to create map hikes for 2013.

Budget: Rob distributed budget information based on past four year's trends. Committee met to create and define categories. Lindsay stressed importance of accurate record keeping on the part of Meet Directors. Rob presented proposed budget, to be modified as needed.

- **Schedule shirts 2014:** To be decided later. Everyone agreed on the importance of Sandra's tracking of volunteer contributions.
- **Hotline?** There may be less expensive options. Hotline played an important role in workshop registrations. Carol answered many questions and people were glad to speak to a "real person".
- **Newsletter:** Post results on website, limit to news items to reduce paper and postage costs.

3. Status Reports (15 minutes)

Membership: March is transition period. Mike says membership is up and will have the list at the Durand Meet. Many new members from workshop, many March 2013 renewals not yet paid.

Equipment/technology: Nothing to report.

Maps/Mapping: Durand E 90% complete. Durand W almost done, will need to be on two separate maps. GVP very close to complete. Need volunteer to do Cobb's Hill Washington Grove vegetation. Brian started Highland vegetation remapping. Ellison south needs extensive work. HH-need to pass along updates. Cutler-Jim Russell is taking steps to map the area, needs base map. Rick Worner will make contact regarding mapping Alasa Farm in Sodus.

Marketing/Publicity: Second workshop registration has 14 member so far. Meetup has 107 members. Don will enter meet information on Kids Out and About. Steve has a list of that he contacts with information and updates.

Training: Rob drafted a Tuesday schedule, open to changing some to Thursday. He needs volunteers. Laurie will offer beginner activity, 1-2 X's a month at these sessions. Intermediate/advanced activities are "self-service".

Volunteers: Signup sheet was passed.

Budget: Rob sent out reports, to be reviewed during discussion.

Juniors: Linda brought up whether we still had a policy of paying for Junior A Meet entries. Discussion tabled.

POC's: Tom reports that we had an average number of finishers (19) last year but feels there are many finishers who have not sent in their cards. Has all materials to set Durand POC.

Trail Run: May get some free publicity from Trails R???.org. (can't read notes). Using Ultrasignup. Brian feels \$50 to USATF for ultra series is money well spent

Club Series: Shared new process. Extensive discussion. New series will factor all regular events. Course adjustment for winner in age categories.

Workshops: Spent \$200 for CCE. Eleven new memberships, excellent map sales. Had to cut off registration, booked second workshop for 4/6/13.

4. New Business (15 minute)

New compasses for club (Rick W): Rick will research costs for new compasses.

Tech shirts: Laurie is taking orders. Deadline April 20th.

5. Upcoming Event Review (10 minutes)

Date	Event Name	Location	Course Setter / Meet Director / Notes
March 16, 2013	Orienteering Workshops	CCE	Coordinator: Laurie Hunt CCE reserved \$200
April 6, 2013	Orienteering Workshops	CCE	Coordinator: Laurie Hunt CCE reserved \$85
April 7, 2013	Regular Meet Icebreaker	Durand Camp Eastman West Side	MD: Rukshana Coffey, Nancy Burgey CS: Linda Kohn Rotary cabin reserved \$180
April 20, 2013	Regular Meet	Black Creek Park	MD: CS: Rob Holmes Pathfinder Reserved/ Free
May 4, 2013	Rochester Map Adventure	South Avenue Community Center	MD: Rick and Dayle Lavine CS: Dick Detwiler, Rick Lavine SACC reserved: Fee?
May 18, 2013	Regular Meet	Mendon Ponds Hopkins Point	MD: S Willsey? D Lavine CS: R Lavine Hopkins Point reserved \$143
June 2, 2013	Canoe-O	Braddocks Bay	MD: Rick Worner CS: Linda Kohn Braddock's Bay arrangements to be made by Rick
June 8, 2013	ADK Expo	Mendon Ponds Beach Area	MD: Don Winslow CS: Don Winslow
June 23, 2013	Regular Meet	Webster Park	MD: Mike Meynadasy, Brian Thomas CS: Rob Stevens Kanatota A reserved \$143
July 11, 2013	Trail Challenge	Genesee Valley	MD: CS: Dick Detwiler Canalside reserved \$100
July 27, 2013	Adventure O	Mendon Ponds	MD: CS: Steve Tylock East Lodge reserved \$143: changed
August 8, 2013	Sprint, Score-O, White	Durand	MD: CS: Dick Detwiler Acorn Shelter reserved \$90

August 29, 2013	Trail Challenge	Ellison Park	MD: CS: Stina Bridgeman Orchard Grove reserved \$100
September 7, 2013	Regular Meet Special format	Genesee Country Museum Nature Center	MD: Karl Kolva CS: Permission for Nature Center granted
September 21, 2013	NOD Sprint, Score-O	Cobb's Hill Tay House	MD: CS: Stina Bridgeman Reserved \$165
October 5 2013		Letchworth East	MD: Rick Worner CS: Jim Russell
October 20, 2013	Regular Meet	Powder Mill Park	MD: Rob Stevens CS: Dick Detwiler North Lodge \$143
October 26, 2013	Vampire-O	Highland Park CCE	MD: Laurie? CS R Worner CCE reserved, \$85
November 2, 2013	Annual Trail Run	Mendon Ponds	MD: Brian Thomas CS: Rick Worner, Linda Kohn East and West Lodges reserved \$286
November 16, 2013	Night-O	Webster Park Parkview Lodge	MD: Anne Schwartz CS: Parkview reserved \$143
December 8, 2013	Annual meeting member event		MD: Rick Worner CS: Linda Kohn TBD
January 19, 2014	Ski-O	Mendon Ponds	MD: CS:
February 2014	Ski-O	Durand	MD: CS:

More Administrative Tasks:	Owner:	Action:
Next Meeting	Laurie	Send Doodle for June
Following Meetings		
Adjournment	9:04 PM	Nancy moved, Lindsay second.