

Rochester Orienteering Club
September 2013 Board Meeting Minutes

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| Date: | September 16, 2013 7 pm |
| Location: | Laurie Hunt's house |
| Address: | 28 Hearthstone Road |
| Attendees: | Laurie Hunt, Steve Tylock , Lindsay Worner , Bob Bundy, Nancy Burgey, Anne Schwartz , Rick Worner , Rick Lavine , Sandi Willsey, Jim Pamper, Tyler Borden, Don Winslow , Carol Moran, Rob Stevens, Brian Thomas, Rob Holmes , Stina Bridgeman, Joel Shore , Mike Meynadasy |
| Guests: | Dick Detwiler |

| Administrative Tasks: | Owner: | Action: |
|--------------------------------------|---------|--|
| Call to Order | Laurie | 7:03 |
| Approval of Previous Month's Minutes | | Approved unanimously |
| Treasurer's Report | Lindsay | Savings \$6789 Checking \$6293 Total \$13082 |
| In-Box | | |

1. Review Action Items: Did it happen? Yes or No. Discussions are later. (10 minutes max)

| Action Items Between Meetings | Owner | Status |
|---------------------------------------|------------------------|--|
| Make map packets of map hikes to sell | | To do |
| Revise meet box forms | Laurie/Brian | Brian did some revisions on MD form. Need to make other minor revisions. Post on SugarSync |
| Annual meeting | | Decide on activity |
| Trail Run | Brian | Gathering info/prices on registration, timing systems, etc. |
| Vampire-O | | Plan evening events Put request on roc info for help |
| POC's | Tom | Tom ready to set Durand course. Needs to meet with park director for approval of locations. Signs placed at Webster, Mendon. Letchworth-Kathy |
| Business Partnerships | Brian | Meet w/ Medved |
| October Training Meet | Rick | Date and location set. THOMASS format, training, email sent |
| Financial Plan/Budget | Laurie/Rob S/Committee | Financial records reviewed by Rob S, working on budget |

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| | | with committee. |
| Alasa Farms map | Rick W | Visited site |
| Label Epunch boxes with ROC contact info | Suggested by Tyler | Laurie, Carol will label |
| Camp Cutler | Jim Russell | ?? |
| Donations to South Ave Rec , OUSA (\$100. \$190) | Lindsay | Done? |
| Scrooge-O/Vampire-O Procedure Sheet | | Write up instructions/procedures for future events |

| Motion | 1 st /2 nd | Votes |
|---|----------------------------------|-----------|
| A Meet budget draft by Nov. 15 th to BOD for review to vote on at December BOD meeting | Sandi/Mike | Approved. |
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2. Status Reports (15 minutes)

Membership: 149 memberships, total of 216 members. Up 11% compared to December 2012.

Equipment/technology: Carol will help Laurie label e-punch boxes

Maps/Mapping/Map hikes: Mostly updated, Ellison S of Blossom needs more work. GVP all updated. PMP in progress with updated LIDAR. Durand West completed by Linda. Durand E completed by Dick. Cobb's Hill still needs vegetation mapping but we can't use that area so it isn't a priority. GCV needs some minor work.

Map hikes-Mendon, Durand. We are unsure of usage. Brian still plans to set course PMP, not sure of timeframe. We can leave up courses for another year. Use for training or semi-scheduled activities. Improve publicity by sending reminders on roc-info. Make up map packets to sell at meets, Map Shoppe. Brian will take down sign at Dryer Road.

Marketing/Publicity: Meet-up, renewed for another six months. Tyler will list events on running sites. Steve is contacting newspapers, Don is contacting Kids Out and About. Laurie is maintaining meet-up communication, Facebook events.

Training: Steady stream of activities all summer, served purpose. Lightly attended. Last training this Thursday, Mendon map hike. Improve publicity next year. Announce on roc-info. Put on schedule??

Volunteers: Pay meet director? Send request for volunteers on roc info.

Budget: Rob will work on getting budget figures together so we can plan for A Meet budget.

Juniors: Junior activity will be included in Letchworth training.

POC's: Tom will present control points for approval to Durand park authorities.

Trail Run: Registration going well. Need power supply for 8-12 hours. Option to rent generator, run inverter off car. Where is Rob's inverter(used at Mendon)? Purchase generator? Second power supply? Recharge in building? Need volunteers.

Club Series: Link on results page. Put on roc-info to remind people to sign up?

3. Active Discussion (45 minutes)

NOD fees: White \$2, second course \$2.

Waivers/OUSA regulations: We need to have parent signatures for Scouts, anyone under 18.

Marketing opportunity to increase publicity to Scout groups. Send out request on roc-info for a Scout liason/volunteer.

Upcoming meets/volunteers:

- **Letchworth Meet:** Concerns about confusion over event description. Possible to include W/Y courses? Keep description simple in publicizing. Need volunteers.
- **Annual meeting:** Rick/Linda MD and CS. What activity will we do? Pot luck. Members only.
- **Vampire-O:** Look for planning committee?

Nominating committee: Rob, Brian

Junior award by Oct. 31: Put on roc-info

Schedule 2014: Dick, Laurie, Tyler

A Meet 2014: Timeline for approval of budget for A Meet. Sandi proposed that a draft of the budget for A Meet be submitted to the BOD by Nov. 15th to vote on at the December BOD Meeting. Mike seconded. Approved.

Dues/finances/meet fees: We will need to compile figures to determine next year's meet fees, dues and A Meet budget.

New Business (15 minutes):

Brian asked that we encourage groups and families to divide up and/or purchase extra maps to improve their experience.

4. Upcoming Event Review (10 minutes)

| Date | Event Name | Location | Course Setter / Meet Director / Notes |
|--------------------|--------------------------------|--|--|
| September 21, 2013 | NOD Sprint, Score-O | Cobb's Hill Tay House | MD: Laurie Hunt CS: Stina Bridgeman Reserved \$165 |
| October 5 2013 | Training, THOMASS | Letchworth West, Lower Falls Shelter | MD: Rick Worner Training: R & L CS: Steve Tylock |
| October 20, 2013 | Regular Meet | Powder Mill Park | MD: Rob Stevens CS: Dick Detwiler North Lodge \$143 |
| October 26, 2013 | Vampire-O | Highland Park CCE | MD: CS R Worner CCE reserved, \$85 |
| November 2, 2013 | Annual Trail Run | Mendon Ponds | MD: Brian Thomas CS: Rick Worner, Linda Kohn East and West Lodges reserved \$286 |
| November 16, 2013 | Night-O | Webster Park Parkview Lodge | MD: Anne Schwartz CS: Parkview reserved \$143 |
| December 8, 2013 | Annual meeting member event | Ellison | MD: Rick Worner CS: Linda Kohn TBD |
| January 19, 2014 | Ski-O | Mendon Ponds | MD: CS: |
| February 2014 | Ski-O | Durand | MD: CS: |
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| More Administrative Tasks: | Owner: | Action: |
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| Next Meeting | | |
| Following Meetings | | |

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| Adjournment | 9 pm | Mike. |
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