

**Rochester Orienteering Club
January 2014 Board Meeting Minutes**

Date:	January 30, 2014
Location:	Tylock home
Address:	25 Rutherford Lane
Attendees:	Laurie Hunt, Steve Tylock, Lindsay Worner, Bob Bundy, Nancy Burgey, Rick Worner, Rick Lavine, Jim Pamper, Tyler Borden, Don Winslow, Carol Moran, Rob Stevens, Brian Thomas, Joel Shore, Mike Meynadasy, Greg Michels, Heidi Hall..... <u>Absent:</u> Anne Schwartz, Stina Bridgeman
Guests:	Sandra Lomker

Administrative Tasks:	Owner:	Action:
Call to Order	Steve	7:00 pm
Approval of Previous Month's Minutes	Steve	<u>Mike Meynadasy/ Lindsay Worner - approved</u>
Treasurer's Report	Lindsay	Checking: \$5,340.91 Savings: \$4,789.86 Total: \$10,130.77
BOD Vacancies		President Elect – to be determined
BOD Officer Election	Steve	Lindsay – Treasurer; Don – Secretary, President Elect – vacant; (President is automatically Past President, President Elect is automatically President) <u>Steve Tylock/Lindsay Worner - approved</u>

1. Review Action Items: Did it happen? Yes or No. Discussions are later. (10 minutes max)

Previous Action Items – still of concern / issues to resolve?

- Make map packets of map hikes for retail, sell at meets (Laurie) – still to do
- 2014 Map Hikes (Laurie) - Brian will handle Powdermills Park, others?
- Revise meet box forms (Laurie/Brian) – Brian updated MD form, other forms to be updated
- Permanent course in Durand (Tom) – map done
- Business Partnerships (Brian) –
- Financial Plan / Budgeting (Rob S / committee) - smaller group to meet with Rob
- Alasa Farms map (Rick W) – waiting for LIDAR data for Wayne County
- Label EPunch boxes with ROC contact info (Laurie/Carol) – Tyler is handling this
- Camp Cutler (Jim R) – Jim will do base map
- Write up Scrooge-O/Vampire-O Procedure Sheet (?) – not done, Nancy will help on this

Action Items Between Meetings	Owner	Status

Motion	1 st /2 nd	Votes
Approve budget for A Meet 2014 as described below in Section 3	<u>Rob Stevens/Lindsay Worner</u>	Approved unanimously
Move Trail Run start to Stewart Lodge, use professional timing, and 400 runner cap	<u>Mike Meynadasy/ Lindsay Worner</u>	Approved unanimously
For minor “modest” expenses that are normal and customary in the course of running the club	<u>Lindsay Worner/Nancy Burgey</u>	Approved unanimously

2. Status Reports (15 minutes)

Membership: not much change since December, 1 new family, 35 ROC members are OUSA members

Equipment/technology: the red computer is acting up, one epunch box went missing at Mendon, no plan to replace it yet

Maps/Mapping/Map hikes:

Marketing/Publicity:

Training: March O workshop at CCE, will invite attendees from last year; TNT training idea to have newer participants shadow orienteers with more experience

Volunteers: tentative 2014 schedule pass around for BOD members to sign up for MD/CS, ideas for generating more volunteers: use ROC-INFO, ask at registration, and mention free participation on club website. Sandra’s emails help prompt people to volunteer and she has a goal to have everything in place 2 days before every event.

Budget:

Juniors:

POC’s:

Trail Run: discussed possible changes for next year (new start location to help with parking issues and financial cost, add 75 more entrants, replace 5K with 30 K), Brian will know of his involvement by April. Motion to move start to Stewart Lodge, use professional timing, and 400 runner cap: Mike Meynadasy/ Lindsay Worner - approved

Club Series:

Ribbons: will purchase some new ones this season, didn’t buy any last year

Hotline: Carol stressed this is still a worthwhile expense

3. **Active Discussion/Action Items** (45 minutes)

Approve budget for A Meet 2014: Event dates Oct 3-4-5; budget vote tabled in Dec 2013 meeting for estimates;

Estimated Expenses: Mapping \$6500 (already paid); Offset Map Printing \$500; Meet Supplies \$500; Shelters \$350; Food & Drink \$1000; Buses for Long \$300; Porta Johns \$500; PA System \$200; Awards \$1000 (Medals supplied by OUSA); OUSA Sanctioning \$4125; IOF Controller \$500; Results (Val Meyer) \$1000; Publicity \$400; Ambulance donation \$200; Misc \$600; TOTAL \$17,675; Rob Stevens/Lindsay Worner - approved

Total Projected Revenue for approx. 300 participants: \$25,163

Schedule 2014: Further adjustments needed, Rick W. will finish up 2014 schedule, Map Adventure needs a start venue, Rob reminded the board the RIT meet needs a sponsoring group

Authorize minor expenses: Looking for standing approval for minor “modest” expenses that are normal and customary in the course of running the club. [examples – office supplies, club participation fees (ADK), etc] Recall this being approved in a very similar form several years ago on a back-porch meeting; Lindsay Worner/Nancy Burgey - approved

Member only website access / protected pdf maps: Means to share information with club members. Key to this would be a mailing list restricted to only current members. Steve will look into other groups’ websites to see how they address this as well as PayPal/membership renewals

Winterfest 2015: Planning on sharing Winterfest lodge with glassblowers’ group. Need to address parking, “expanding” shelter via temporary plastic walls. ROC is willing to move to another shelter if this helps. ROC should sit down with interested parties and discuss everyone’s needs.

Piperwood map: Status? [contacted ROC for training, goal to possibly set up POC, Piperwood to pay expenses]. Rob S. will make contact for this event to be held in May/June

Powder Mill POC: Status? [Girl Scout Silver Award project idea, possible POC and future map sales, but concerns with vandalism]. Rob S. is moving forward with this.

New Business (15 minutes):

Tabulation of starts / revised registration “day member” format: Tyler can help with this. Steve will follow up with Pete

Schedule Shirts: Laurie will be new person starting in 2015. Discussed idea to possibly upgrade to a tech shirt from the cotton shirt, ROC now spends about \$3.50 per shirt and gets 50 shirts.

On the table:

Branding-Use “Running Wild” with ROC logo? – not discussed

Hotline through computer? – not discussed

More Administrative Tasks:	Owner:	Action:
Next Meeting	Steve	April 2014
Following Meetings	Steve	July, September, December
Adjournment		<u>Nancy Burgey/Lindsay Worner - approved</u>