

**Rochester Orienteering Club**  
**September 2017 Board Meeting Minutes**

Date:	September 5, 2017
Location:	Carl Palmer's home
Address:	7 Wild Berry Lane, Pittsford
Attendees:	Don Winslow, Stina Bridgeman, Gary Maslanka, Tyler Borden, Anne Schwartz, Bob Bundy, Lindsay Worner, Dick Detwiler, Doug Hall, Ruhksana Cofer, Carl Palmer, Stephen Brooks, Mike Alexander, Laurie Hunt, Heidi Hall, Steve Tylock
Absent:	Greg Michels, Rick Lavine, Rick Worner, Mike Meynadasy, Tom Rycroft
Guests:	Tom McNelly

Administrative Tasks:	Owner:	Action:
Call to Order	Dick	
Approval of Previous Meeting's Minutes	Dick	Gary Maslanka/Tyler Border. – motion approved
Treasurer's Report	Lindsay	Bank Account: \$18,421.62 PayPal: \$11,087.65 Total: \$29,509.27
BOD Vacancies – President Elect	Dick	Heidi Hall is considering this...

1. Review Action Items: Discussions are later. (10 minutes max)

- President Elect – still need one...
- Committee Structure –

The 6 committees are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity) – Laurie, Lindsay\*, Dick, Steve T., Heidi, Rukshana
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.) – Rick W., Nancy\*, Richard, Mike A., Don, Steve B.
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight) – Steve T., Linda, Rick W., Anne
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order) – Anne, Mike A., Tyler, Rick L.
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations) – Lindsay\*, Rob, Carl, Stina
6. SCHEDULING AND MAPPING (Mapping projects, OCAD updates, "A" meets and annual club schedule) – Rick W., Dick, Tom, Doug, Steve B, Greg, Bob

\* leader/spokesperson

COMMUNICATIONS:

- Are we continuing with print version of newsletter?
- One trial of electronic newsletter went out, although most BOD members didn't remember receiving it (7/25/17) – too similar to other emails? No one volunteered to manage this email newsletter idea...too techy for some?
- Website: Lindsay will look at adding links to OUSA and regional clubs... can more pictures be added?
- Social Media: Laurie continues to work with Facebook and Meetup

#### PERMANENT COURSES AND MAP SALES:

- Stickers need to be updated...
- The plan to use the POCs and turn it into a Members Only Map Hike never happened as discussed...
- Each course will have a caretaker
  - Mendon – Stephen Brooks
  - Durand East – Mike Alexander – replaced one control, plans to paint 6 others
  - Durand West – Rick Worner
  - Webster – Don Winslow
  - Letchworth – Richard and Nancy Burgey

#### LOCAL MEETS:

- no update on proposal to pay MD
- getting MD and CS are toughest positions to fill – all others seem to work out

#### EQUIPMENT:

- Discussed purchasing a vertical type banner flag – more research is needed
- Motion made for Heidi Hall to spend up to \$400 in purchasing this flag (Steve Tylock/Lindsay Worner- motion approved)
- Anne to get a second key for garage
- Anne purchased 2 coffee pot

#### FINANCE:

- Lindsay and Rob met and reviewed some software – will meet again
- PayPal is working well and we can use it for purchases instead of waiting to be reimbursed...Lindsay has password

#### SCHEDULING AND MAPPING:

- Cumming Nature center – 2 meets held here this year
- Alasa Farms near Sodus – meet to be held on October 15
- Genesee County Park – meet to be held on September 30
- Registration is open for the A Meet in September... as of September 2<sup>nd</sup>, 237 entrants, \$10961 in revenue, \$1909 still owed (work party at Rick/Linda's on Sunday, 2-5pm)

- A 2018 Draft Schedule was discussed – see Rick W.’s handout... discussed venues that might be too far, too much poison ivy, alternating summer events to include some weekends, and the possibility of doing the RMA
- Stina is looking for people to visit the Apple Farm in Victor with her – (Lindsay and Gary volunteered) - and others to work on this project with her going forward if warranted

#### Membership -

- No update

#### Active Discussion/Action Items:

#### Memorial Status

- Laurie Hut has started this communication with Mendon Ponds
- Ballpark price \$2000 for kiosk
- Laurie is waiting for a return phone call
- Idea may be now doing a bench since there’s a kiosk there already

#### Stipended Positions

- to be discussed in the Local Meets Committee

#### Schedule T Shirts

- old shirts were given away at meeting
- new club uniform shirt(s) still available

#### Map Sales

- sold a bunch to the Map Shoppe

#### Education Requests

- any requests will go to ROC-BOD to see who may be available to fulfill
- Ruhksana did one for Hilton/Parma recreation...they’d like the map... should give ROC a donation???
- Scout groups have inquired

#### Scandinavian Society

- No update tonight ... wants to sponsor a future meet in some manner
- did Rick W. contact them?

#### Trail Run

- considering getting shirts in for participants
- may want to get volunteer shirts
- may get collapsible cups as awards
- Dick using Ultra Sign Up to send emails
- As of September 4<sup>th</sup> : 41 entrants (17 in the 50K) and \$1165 in revenue

### ROC History

- Don and Laurie to meet to organize Carol Moran’s collection

Motion	1 <sup>st</sup> /2 <sup>nd</sup>	Votes
<ul style="list-style-type: none"> <li>• spend up to \$400 in purchasing a vertical club flag</li> </ul>	Steve Tylock/Lindsay Worner	motion approved

### Motion Summary:

More Administrative Tasks:	Owner:	Action:
Next Meeting	Dick	December 3 <sup>rd</sup> Hopkins Point, Mendon Ponds
Following Meetings	Dick	January 2018
Adjournment – 8:40pm	Dick	Heidi/Lindsay – motion approved