

**Rochester Orienteering Club
December 2017 Board Meeting Minutes**

Date:	December 3, 2017
Location:	Hopkins Point Lodge
Address:	Mendon Ponds Park
Attendees:	Don Winslow, Stina Bridgeman, Gary Maslanka, Tyler Borden, Anne Schwartz, Bob Bundy, Lindsay Worner, Dick Detwiler, Doug Hall, Stephen Brooks, Mike Alexander, Laurie Hunt, Heidi Hall, Steve Tylock, Rick Lavine, Rick Worner, Tom Rycroft
Absent:	Greg Michels, Mike Meynadasy, Ruhksana Cofer, Carl Palmer
Guests:	Nancy Burgey, Dayle Lavine, Patty Borden, Linda Kohn

Administrative Tasks:	Owner:	Action:
Call to Order	Dick	12:37pm
Approval of Previous Meeting's Minutes	Dick	Lindsay Worner, Heidi Hall – motion approved
Treasurer's Report	Lindsay	Current Balance: \$31,270.70 PayPal Balance: \$3,309.97 Total: \$34,580.67
BOD Vacancies – 2017 President Elect	Dick	Motion to have Doug Hall in this position – Steve Tylock/Heidi Hall- approved Need a 2018 President Elect

Review Action Items: Discussions are later.

The 6 committees are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity) – Laurie, Lindsay*, Dick, Steve T., Heidi, Rukshana
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.) – Rick W., Nancy*, Richard, Mike A., Don, Steve B.
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight) – Steve T., Linda, Rick W., Anne
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order) – Anne, Mike A., Tyler, Rick L.
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations) – Lindsay*, Rob, Carl, Stina
6. SCHEDULING AND MAPPING (Mapping projects, OCAD updates, "A" meets and annual club schedule) – Rick W., Dick, Tom, Doug, Steve B, Greg, Bob

* leader/spokesperson

COMMUNICATIONS:

- The print version of newsletter only went out one time in 2017
- Discussed electronic newsletter to going out monthly to our “contact” list approximately 1 ½ weeks before meets
- There may be a combination of printed and electronic newsletters in 2018
- Website:
- Social Media: Laurie continues to work with Facebook and Meetup

PERMANENT COURSES AND MAP SALES:

- New stickers have gone on in Webster ; other parks still need them fully adhered
- About a dozen courses finished in 2017
- Will sell maps for \$5 at the annual membership meeting
- Online sales: 8 in 2017 and Map Shop ordered 10 Mendon and 12 Webster maps and wants Letchworth
- Friends of Letchworth: about 150 in 2017 plus they want 100 more
- The idea to have member only map hikes hasn’t happened yet
- Each course will has a caretaker:
 - Mendon – Stephen Brooks
 - Durand East – Mike Alexander
 - Durand West – Rick Worner
 - Webster – Don Winslow
 - Letchworth – Richard and Nancy Burgey

LOCAL MEETS:

- Motion to pay MDs \$50 in 2018 for meets, clinics or other events on the schedule: Dick Detwiler/Lindsay Worner- motion approved with one nay

EQUIPMENT:

- Purchased a vertical type banner flag – can be brought to regular meets as well as A-Meets that ROC members attend
- Anne got two keys made for the garage
- Will be researching a system for the garage so we don’t have to worry about keys/ease of locking garage
- Suggestion made to store SI cards in the garage

FINANCE:

- Lindsay and Rob met and reviewed some software – will meet again
- Current Balance: \$31,270.70, PayPal Balance: \$3,309.97, Total: \$34,580.67
- Timing fees for MTR and A-Meet sanctioning fees to still be paid

SCHEDULING AND MAPPING:

- Attached is Almost Done 2018 Schedule. Finalizing the schedule involves getting permission from the venue, filing for permits, renting lodges and providing insurance certificates so it can take some time.
- This year the Rochester Map Adventure returns to the schedule and we will be introducing a four event Summer Score O Series. We will also be hosting an OUSA National Ranking Event at Letchworth West in May. This is an enhanced local meet that features seven courses and assigned start times for Orange - Blue courses. Each club is being allowed to offer one NRE without paying any additional sanctioning fees normally required. We will call this meet the Western New York Championships and hope to attract a larger, competitive field and ranking points.
- The other part of our committee function is to make sure that suggested venues have updated or new maps. This year we will need to update Seneca Park and Basil Marella Park. We will continue to map other areas of Alasa Farms and hope to do orienteering quality maps for Harriet Hollister and Cumming Nature Center.

Membership -

- No update

Active Discussion/Action Items:

Alasa Farms

- Motion to make a \$350 donation (Lindsay Worner/Rick Worner – motion approved)
- Best attended meet of the year
- Gracious hosts!

Nomination Committee

- The following directors’ terms are up on December 31, 2017

Anne Schwartz	Bob Bundy	Greg Michels	Heidi Hall	Doug Hall
Rick Lavine	Rick Worner	Steve Tylock	Carl Palmer	

- All but Greg and Doug will serve another two-year term
- Ed Deller has accepted a nomination to be a director

- The following directors’ terms are up on December 31, 2018

Michael Alexander	Stephen Brooks	Rukshana Cofer	Gary Maslanka	Lindsay Worner
Mike Meynadasy	Stina Bridgeman	Tom Rycroft	Tyler Borden	

Memorial Status

- Laurie has received some new information which Dick will sent out

Volunteers

- We have a new site we’re using and we’re “Pro” members now
- Can get reports now

RXCSF

- Make a donation in the same amount as last year (Steve Tylock/Rick Worner – motion approved)

Apple Farm

- Stina will research more to determine if this is a viable location to use

Computer/Tech Position

- This position to be a paid position in 2017 in same amount as last time it was paid (Lindsay Worner/Heidi Hall – motion approved)

Schedule T Shirts

- not discussed

Education Requests

- any requests will go to ROC-BOD to see who may be available to fulfill

Scandinavian Society

- No update ... wants to sponsor a future meet in some manner
- did Rick W. contact them?

Trail Run

- \$7,700 in income, \$300 in T-shirt sales
- Net being around \$4,200
- There was less advertising done this year and fees were higher

ROC History

- Don and Laurie to meet to organize Carol Moran's collection

Other

- put a PDF copy of waiver on our website
- we need an end time for registration for our Night-O... too chaotic this year

Motion Summary:

Motion	1 st /2 nd	Votes
<ul style="list-style-type: none"> • one time donation of \$350 in purchasing a vertical club flag • Motion to pay MDs \$50 in 2018 for meets, clinics or other events on the schedule. • 	<p>Lindsay Worner/Rick Worner</p> <p>Dick Detwiler/Lindsay Worner</p>	<p>motion approved</p> <p>motion approved with one nay</p>

More Administrative Tasks:	Owner:	Action:
Next Meeting	Dick/Doug	2018
Following Meetings	Doug	TBD
Adjournment – 1:41 pm	Dick	Steve/Lindsay – motion approved

