

**Rochester Orienteering Club
March 2019 Board Meeting Minutes**

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| Date: | March 13, 2019 |
| Location: | Carl and Ruhksana's House |
| Address: | 7 Wild Berry Lane, Pittsford |
| Attendees: | Don Winslow, Stina Bridgeman, Tyler Borden, Ruhksana Palmer, Carl Palmer, Ed Deller, Steve Tylock, Heidi Hall, Rick Worner, Gary Maslanka, Stephen Brooks, Bob Bundy, Mike Lyons, Rick Lavine |
| Absent: | Anne Schwartz, Dick Detwiler, Lindsay Worner, Tom Rycroft, Mike Alexander, Doug Hall |
| Guests: | Dayle Lavine, Nancy Burgey |

| Administrative Tasks: | Owner: | Action: |
|---|-----------------|--|
| Call to Order | Carl | 7:08pm |
| Approval of Previous Meeting's Minutes | Carl | Ed Deller, Tyler Borden – motion approved |
| Treasurer's Report | Lindsay's email | PayPal: Key Bank: Total: We have \$26,128.18 in the bank. |
| BOD Vacancies – Elect Lindsay Worner as Treasurer | Carl | Rick Worner/Heidi Hall –motion approved |
| BOD Vacancies – Elect Don Winslow as Secretary | Carl | Rick Worner/Heidi Hall –motion approved |
| BOD Vacancies – Elect Mike Lyons as President Elect | Carl | Rick Worner/Heidi Hall –motion approved |
| Contact sheet to update information was sent around | Carl | |

Committee Reports:

The 7 committees which meet as needed and will report at each BOD meeting are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity)
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.)
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight)
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order)
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations)
6. SCHEDULING (Mapping projects, OCAD updates, "A" meets and annual club schedule)
7. MAPPING (Mapping projects, OCAD updates)

| Communications | Permanent Courses | Local Meets | Equipment | Finance | Scheduling | Mapping |
|---|--|--|---|--|--|------------------------------|
| ??? | Nancy Burgey | Steve Tylock | Anne Schwartz | Lindsay Worner | Rick Worner | Linda Kohn |
| Lindsay Worner Dick Detwiler Steve Tylock Heidi Hall Rukhsana Palmer Laurie Hunt | Rick Worner Mike Alexander Richard Burgey Don Winslow Steve Brooks | Linda Kohn Rick Worner Anne Schwartz | Mike Alexander Tyler Borden Rick Lavine | Rob Stevens Stina Bridgeman Carl Palmer | Dick Detwiler Tom Rycroft Doug Hall Steve Brooks Greg Michels Bob Bundy | Tom Rycroft Dick Detwiler |

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COMMUNICATIONS: (from Laurie's email)

- Facebook: We have 671 followers and 671 total likes.
- Meetup: 395 members. All events (except GCP) have been listed and announced. We cross post with BFLO if we aren't conflicting with their events.

PERMANENT COURSES AND MAP SALES: (mostly from Nancy's email)

- Genesee County Park has a POC – flags there now will be replaced with the plastic square markers
- Cumming NC – plastic square markers to be here as well after establishing course ... CNC staff will maintain it
- Postcards are not coming back in... 1 more since last meeting
- Letchworth hasn't been checked recently – any volunteers? There is a new "Try it" link on their website that leads to a small portion of the POC course for people to try
- We now have more stickers for the POC posts
- Please send any concerns with POCs to the following caretakers:
 - Mendon – Stephen Brooks
 - Durand East – Mike Alexander
 - Durand West – Rick Worner
 - Webster – Don Winslow
 - Letchworth – Richard and Nancy Burgey

LOCAL MEETS:

- Survey went out at AGM meeting and online to gather information – just under 80 responses... Steve reviewed the results and we are generally doing things the way most people want
- Steve T. sent a sign up list around
- Reminder : there is a \$50 stipend for MDs to run events on our schedule

EQUIPMENT:

- Everything a MD needs should be clearly marked
- Dayle offered to do a workshop for future MDs

FINANCE:

- We have \$26,128.18 in the bank.

SCHEDULING:

- At this point there are no conflicts with OUSA scheduled events. There is a group discussing the addition of a RO-GAINE, but no proposal yet. The schedule includes two new maps at Harriet Hollister and Cumming Nature Center. The always popular Vampire O makes a return just before Halloween.

MAJOR DISCUSSION ITEMS:

- **Approve Final 2019 Schedule** (from Rick W email)

Saturday MARCH 23 – Mapping Clinic at Worner Kohn House

Saturday April 13– **Beginner Clinic at Fleet Feet**

Saturday MAY 4– Classic at Mendon East (East Lodge)

Sunday MAY 19 – Classic at Cumming Nature Center

Saturday JUNE 1 – Classic at Rotary Sunshine Camp (moved to accommodate RMA switch)

Saturday JUNE 8 – ADK expo booth and intro course

Saturday JUNE 15 – **Rochester Map Adventure** (moved to avoid conflict with out of town events)

Tuesday JULY 9 – Highland Score O 7PM Start

Tuesday JULY 23 – RIT Score O 7PM Start

Saturday AUGUST 10 – Mendon West Score O 10AM Start

Sunday AUGUST 18 – Ellison Park Score O 12PM Start

Saturday SEPTEMBER 14 – Classic at GCP

Saturday SEPTEMBER 21 – Classic at Powder Mill (Oak Tree)

Saturday OCTOBER 5 – **NRE at Alasa Farms**

Sunday OCTOBER 6 – Classic at Webster Park (Parkview)

Saturday OCTOBER 26 – Vampire O at Durand West (Camp Eastman)

Saturday NOVEMBER 2 – Trail Race at Mendon

Sunday DECEMBER 1 – Annual Meeting at Webster Park

JANUARY 2020 - Winterfest at Mendon

JANUARY 2020 - Harriet Hollister Ski O

FEBRUARY 2020 - Nordic Fest at Cumming Nature Center

Dayle suggested Durand West is not the best place for the Vampire. Motion to approve schedule, replacing Durand West with another location, possibly Mendon – Rick Worner/Rukhsana Palmer, motioned approved

MAPPING:

- Alasa map to be worked on by Mark Domine
- Harriet Hollister to be updated/field checked
- Cumming Map to be ready for event in May 2019
- Linda Kohn will be mapping chair
- Workshop on mapping to be held on March 23

Key Persons:

| | |
|----------------------------|---|
| Equipment | Rick & Dale Lavine (for Garage) |
| ADK contact person | Don Winslow (Carl handling 2019 spring ADK) |
| Help line | Laurie Hunt |
| Waivers | Don Winslow archives |
| Insurance | Rick Worner |
| Lodge reservations | Bob Bundy |
| Trail Run | Heidi Hall, Dick Detwiler(registration) |
| Treasurer | Lindsay Worner |
| Timing, etc | Tyler Borden |
| Volunteers | Steve Tylock |
| Youth & Family coordinator | Steve Brooks |
| Social Media | Laurie Hunt |

Local Meet Timing/Naming:

- Start at 10am on Saturdays, 12 Noon on Sundays – Rick Worner/Heidi Hall; motion approved
- Registration from 10-11am on Saturdays and 12 Noon – 1pm on Sundays
- Start windows from 10-11:30am on Saturdays and 12 Noon – 1:30pm on Sundays
- Closes close at 1:30pm on Saturdays and 3:30pm on Sundays
- Nancy Burgey volunteered to make a large laminated sign noting when course close
- No specific time was given for instruction, but that it is “available” – mostly likely occurring during the first hour of each meet
- There will be a 15 minute buffer between when registration closes and the starts for mass start/rolling mass start/2 wave mass start events to allow registration volunteers to get ready

- Motion to establish new course guidelines and names to make it easier for new orienteers to understand and to be in alignment with future OUSA plan: (Heidi Hall/Rukhsana Palmer, motion approved)

| | | |
|----|---------------------|---------------------------------|
| 1. | Beginner - | White (1.5-2-K) (20-30 minutes) |
| 2. | Advanced Beginner - | Yellow (2-3K) (30-40) |
| 3. | Intermediate - | Orange (3-4K) (40-50) |
| 4. | Short Advanced - | Brown (4-5K) (40-50) |
| 5. | Advanced - | Green (5-6K) (50-60) |
| 6. | Long Advanced - | Red (5.5-7K) (60-70) |

General Active Discussion/Action Items:

Alasa Map

- Motion to approve \$2,000 for Mark Domine to upgrade Alasa map to OUSA standards (Steve Tylock/Rick Worner, motion approved)
- The cost for Mark to upgrade will be covered by the meet fees for the event with enough left over to make a large donation to the farm

Local Eagle Scout POC

- Idea for Kreg Abbot to be involved with a POC at Ellison Park was not supported – map not good enough
- Rick Worner to make contact with this scout

Memorial Status

- Rick and Linda will move this project forward
- Rick has the application to submit to the county parks

XC Ski Grooming Donation

- Did not happen yet... a \$400 amount was discussed to provide a windshield and heated grips possibly
- Gary Maslanka is the contact person for this
- Our regular donation may not have happened yet either – Rick W to check with Lindsay

Kolva Award

- Attempts made by Doug Hall to let Nathan Collinworth know he was awarded the Kolva Award at the AGM meeting in December were unsuccessful
- Rick W. to try and contact Mitch Collinworth about Nathan's award

Email Lists

- 1/3 of the BOD wasn't getting emails from ROC-BOD, ROC-TALK hasn't been used for a long time, ROC-INFO can be replaced with Wild Apricot
- Motion for Steve Tylock to recreate ROC-BOD through another provided and replace ROC-INFO with our Wild Apricot service (Rick W./Rukhsana P., motion approved)
- Earlier Sunday start? – poll taken of BOD members which didn't seem to support that idea

NRE at Alasa

- Plan to have a webpage on our website for this
- Will advertise it on Attackpoint as well
- Plan to have something "unconventional" for the second day of that weekend held at Webster Park

RMA

- Needs a start location for the June 15th event

OUSA Youth Committee Survey

- Looking to see how clubs are introducing orienteering to youth
- Steve will continue to research this for ROC

Membership

- 316
- Many people's membership is overdue due to the March 1 expiration date that most people have

Learn to Orienteer Clinic at Fleet Feet

- Looking for volunteers!!!
- Heidi and Laurie to meet to plan this event
- Last year we had 75 register, but only 50 attended, probably due to poor weather

Volunteer Shirts

- Laurie will have the list of who earned one
 - Waiting for the schedule to be finalized to get the "2019" artwork done
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General:

Survey results

- Steve T shared the results from the survey conducted at the AGM meeting and online.

2020 "A" Meet

- Possible joint meet with BFLO

Helpline

- Laurie says we get a lot of spam
 - Requests from groups should first be encouraged to come to our scheduled meets before trying to accommodate a separate training
 - Don is planning a scout training using the Webster Park POC. The timing works out well since the course needs to be checked anyway once a year.
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President's Items:

Best Practices

- Carl looking for 3 people to scan the websites of other clubs to gather best practices
- Ed, Steve B., and Rukhsana volunteered

Major Risks

- attracting new members
- maybe hold a spring social event to attract families

Motion Summary:

| Motion | 1st/2nd | Votes |
|--|--------------------------------------|---|
| <ul style="list-style-type: none">• Start at 10am on Saturdays, 12 Noon on Sundays | Rick Worner/Heidi Hall | motion approved |
| <ul style="list-style-type: none">• Registration from 10-11am on Saturdays and 12 Noon – 1pm on Sundays | Rick Worner/Heidi Hall | motion approved |
| <ul style="list-style-type: none">• Start windows from 10-11:30am on Saturdays and 12 Noon – 1:30pm on Sundays | Rick Worner/Heidi Hall | motion approved |
| <ul style="list-style-type: none">• Motion to approve \$2,000 for Mark Domine to upgrade Alasa map to OUSA standards | Steve Tylock/Rick Worner | motion approved |
| <ul style="list-style-type: none">• Steve Tylock to recreate ROC-BOD through another provided and replace ROC-INFO with our Wild Apricot service | Rick W./Rukhsana P. | motion approved |
| | | |
| More Administrative Tasks: | Owner: | Action: |
| Next Meeting | Carl | |
| Following Meetings | Carl | AGM Meeting, December 1, 2019 at Webster Park |
| Adjournment – 9:15 pm | Carl | Heidi/Steve – motion approved |