

**Rochester Orienteering Club  
April 2019 Board Meeting Minutes**

Date:	June 13, 2019
Location:	Carl and Ruhksana's House
Address:	7 Wild Berry Lane, Pittsford
Attendees:	Don Winslow, Stina Bridgeman, Tyler Borden, Ruhksana Palmer, Carl Palmer, Steve Tylock, Heidi Hall, Rick Worner, Bob Bundy, Rick Lavine, Lindsay Worner, Tom Rycroft, Anne Schwartz, Doug Hall
Absent:	Mike Alexander, Ed Deller, Gary Maslanka, Stephen Brooks, Mike Lyons
Guests:	Dayle Lavine, Linda Kohn, Tom McNelly

<b>Administrative Tasks:</b>	<b>Owner:</b>	<b>Action:</b>
Call to Order	Carl	7:06pm
Approval of Previous Meeting's Minutes	Carl	Rick Worner, Lindsay Worner – motion approved
Treasurer's Report	Lindsay	PayPal: \$2,877.95 Key Bank: \$21,475.56

**Committee Reports:**

The 7 committees which meet as needed and will report at each BOD meeting are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity)
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.)
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight)
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order)
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations)
6. SCHEDULING (Mapping projects, OCAD updates, "A" meets and annual club schedule)
7. MAPPING (Mapping projects, OCAD updates)

<b>Communications</b>	<b>Permanent Courses</b>	<b>Local Meets</b>	<b>Equipment</b>	<b>Finance</b>	<b>Scheduling</b>	<b>Mapping</b>
Lindsay Worner	Nancy Burgey	Steve Tylock	Anne Schwartz	Lindsay Worner	Rick Worner	Linda Kohn
Lindsay Worner Dick Detwiler Steve Tylock Heidi Hall Ruhksana Palmer Laurie Hunt	Rick Worner Mike Alexander Richard Burgey Don Winslow Steve Brooks	Linda Kohn Rick Worner Anne Schwartz	Mike Alexander Tyler Borden Rick Lavine	Rob Stevens Stina Bridgeman Carl Palmer	Dick Detwiler Tom Rycroft Doug Hall Steve Brooks Greg Michels Bob Bundy	Tom Rycroft Dick Detwiler

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#### MEMEBERSHIP:

- Tyler sent out membership numbers: 255, with 52 overdue and 24 lapsed
- We can have 500 in Wild Apricot so some have been recently purged

#### COMMUNICATIONS:

- Facebook: We have 679 likes.
- Meetup: 431 members.
- Next newsletter deadline to Don by July 1, 2019

#### PERMANENT COURSES AND MAP SALES:

- Genesee County Park has a POC – flags there now will be replaced with the plastic square markers this summer
- Cumming NC – Rick/Linda making a map hike here, a member benefit
- Letchworth - There is a new “Try it” link on their website that leads to a small portion of the POC course for people to try... put this link on our website as well
- Mendon – idea to put a snippet of the course on ROC website, maybe Monroe County would have interest as well
- We get 1 or 2 requests each month
- Please send any concerns with POCs to the following caretakers:
  - Mendon – Stephen Brooks
  - Durand East – Mike Alexander
  - Durand West – Rick Worner
  - Webster – Don Winslow
  - Letchworth – Richard and Nancy Burgey

#### LOCAL MEETS:

- New times seem to be ok so far
- We can probably handle registration with 2 people, with the greeter helping as needed
- Course Vetter available upon request
- CS should be streamering and making sure maps will be at meet
- CS should also be including an ALL CONTROLS map
- Highland Park event needs a start location – Dick D. will decide... old Cooperative Extension building is now a playground, is map updated?
- Reminder : there is a \$50 stipend for MDs to run events on our schedule

#### EQUIPMENT:

- Everything a MD needs should be clearly marked in garage
- Please keep MD box in order.... It was recently checked and had unneeded maps in there
- Discussion regarding getting Lavine's garage door fixed.... Tom McNelly will be staying there through July and may be able to help do this
- String O is easily adaptable to e-punching

#### FINANCE:

- PayPal: \$2,877.95
- Key Bank: \$21,475.56

#### SCHEDULING:

- Remaining Schedule:

Saturday JUNE 15 – **Rochester Map Adventure** (moved to avoid conflict with out of town events)

- will be printed on write in the rain coated paper, pencils work on this paper as does Zebra ball point pens
- should have enough scorers now
- have been some issues with selecting “not competing”, payment by check and entering as a team

Tuesday JULY 9 – Highland Score O 7PM Start

Tuesday JULY 23 – RIT Score O 7PM Start

Saturday AUGUST 10 – Mendon West Score O 10AM Start

Sunday AUGUST 18 – Ellison Park Score O 12PM Start

Saturday SEPTEMBER 14 – Classic at GCP

Saturday SEPTEMBER 21 – Classic at Powder Mill (Oak Tree)

Saturday OCTOBER 5 – **NRE at Alasa Farms**

Sunday OCTOBER 6 – Classic at Webster Park (Parkview)

Saturday OCTOBER 26 – Vampire O at Durand West (Camp Eastman)

Saturday NOVEMBER 2 – Trail Race at Mendon

Sunday DECEMBER 1 – Annual Meeting at Webster Park

JANUARY 2020 - Winterfest at Mendon

JANUARY 2020 - Harriet Hollister Ski O

FEBRUARY 2020 - Nordic Fest at Cumming Nature Center

#### MAPPING:

- Harriet Hollister base map done, needs field checking
- Section of Rattlesnake to be updated... LIDAR available, but not added to map
- Finger Lakes Land Trust is interested in promoting orienteering at Wesley Hill Nature Preserve – possible map hike- Rukhsana will give contact information to Rick Worner
- Carlton Hill (Warsaw area) – base map done

#### ACTION ITEMS FROM LAST MEETING:

- Louise Cook injury – had surgery, doing well, Laurie Hunt to send a plant
- Memorial bench – paperwork has been submitted, Rick Worner to be attending upcoming meeting
- Rick checked with Lindsay that a RXCSF donation was made
- Rick verified Nate Collinsworth's Kolva award was received....be thinking of a 2019 nominee
- One attempt was made to replace ROC BOD, INFO mailing lists, but was not satisfactory
- Nancy Burgey made laminated course closing signs
- Reminder to sign up for upcoming events – Anne S. will be MD for Highland Park

#### FEEDBACK ON 2019 EVENTS TO DATE:

- Clinic at Fleet Feet – went well, but are participants coming to meets throughout the year? We could do a Survey Monkey poll to gather information. Would a “clinic” type event be better received at a regular meet?
- Mendon East – start location at East Lodge isn't optimal
- Cumming Nature Center – was our World Orienteering event
- Rotary Sunshine – miscommunication with who was printing maps, Tom McNelly and Zack Butler got maps printed last minute, Doug and Heidi have offered to deliver maps.... Louise Cook's injury – emergency procedures followed, 911 called
- ADK EXPO – Carl Palmer was lead, Rick and Dayle helped, could we handout some type of trinket? Has the brochure been updated? The time was tight between our 1<sup>st</sup> workshop and Map hike ... we can give suggested times next year

#### MAJOR DISCUSSION ITEMS:

- **ALASA NRE:**
  - registration and bathrooms may be an issue for larger crowds
  - Mark Domine updated map... Doug Hall continuing to work on it, Tyler has updated website
  - Discussed rationale for pricing
  
- **TRAIL RUN 2019**
  - timing is all set
  - Heidi is looking for more help... Rukhsana may be interested
  - Does the OUSA insurance cover the Trail Run?
  - Should we have an ambulance on site?
  - We should review our waiver for minor runners... contact Hal Carter... are parents always signing for their minor children?
  
- **MD PHONE**
  - was \$100/year, now \$360/year
  - it's still good until August 2019, and then we will "can the phone" (Steve Tylock/Heidi Hall – motioned approved)
  - it's been suggested to have the Google Voice phone number printed on the maps which will forward to the MD's personal phone.... Rob Stevens will need to be involved in this

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**Key Persons:**

Equipment	Rick & Dale Lavine (for Garage)
ADK contact person	Don Winslow (Carl handling 2019 spring ADK)
Help line	Laurie Hunt
Waivers	Don Winslow archives
Insurance	Rick Worner
Lodge reservations	Bob Bundy
Trail Run	Heidi Hall, Dick Detwiler(registration)
Treasurer	Lindsay Worner
Timing, etc	Tyler Borden
Volunteers	Steve Tylock
Youth & Family coordinator	Steve Brooks
Social Media	Laurie Hunt

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**General:**

- Rick W. had some discussion with BFLO about a joint A meet in 2020
  - Helpline gets a lot of spam.... And requests from scout groups
  - Remember to think of Kolva Award nominees for 2019
  - Family Social Event mentioned at Q1 BOD meeting - not discussed
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**President's Items:****BEST PRACTICES**

- Ed Deller (email) and Rukhsana Palmer shared their thoughts on other club's websites.... Having great pictures, information for newcomers, skills, organization, and FAQs were noted as important
- Rukhsana will send out links she looked at
- We should always be looking to improve the presentation of our website...send suggestions to Lindsay

**Motion Summary:**

<b>Motion</b>	<b>1<sup>st</sup>/2<sup>nd</sup></b>	<b>Votes</b>
<ul style="list-style-type: none"><li>• "Can the phone" after August 2019</li></ul>	Steve Tylock/Heidi Hall	motion approved
<b>More Administrative Tasks:</b>	<b>Owner:</b>	<b>Action:</b>
Next Meeting	Carl	TBD
Following Meetings	Carl	AGM Meeting, December 1, 2019 at Webster Park
Adjournment – 9:03 pm	Carl	Lindsay/Heidi – motion approved