

Rochester Orienteering Club
December 13, 2020 Board Meeting Minutes



Date:	December 13, 2020
Location:	Via Google Meets
Address:	online
Attendees:	Steve Tylock, Heidi Hall, Rick Worner, Bob Bundy, Ed Deller, Don Winslow, Mike Lyons, Katie Dunn, Zack Butler, Carl Palmer, Stina Bridgeman, Gary Maslanka, Tyler Borden, Rick Lavine, Anne Schwartz, Doug Hall, Lindsay Worner, Rukhsana Palmer
Absent:	Stephen Brooks, Tom Rycroft, Mike Alexander
Guests:	Tom McNelly, Nancy Burgey

Administrative Tasks:	Owner:	Action:
Call to Order	Mike Lyons	4:15 pm
Approval of Previous Meeting's Minutes	Mike Lyons	Rick Worner/Lindsay Worner.... Motion approved, no comments
Treasurer's Report	Lindsay	\$20,275 is our total in the bank.

Committee Reports:

The 7 committees which meet as needed and will report at each BOD meeting are:

1. COMMUNICATIONS (Website, newsletter, social media and publicity)
2. PERMANENT COURSES AND MAP SALES (Maintaining perm. courses (PCs), putting together PC packets, distributing PC packets and other maps to sellers and by mail. Soliciting seasonal map hike courses from members that could be put on website for member use and training.)
3. LOCAL MEETS (Staffing and execution of local meets. Course setting and consultation services/course oversight)
4. EQUIPMENT (Meet equipment inventory/storage and purchases. Keeping the garage in order)
5. FINANCE (Annual and long-term budget, meet fees, and donations to other organizations)
6. SCHEDULING (Mapping projects, OCAD updates, "A" meets and annual club schedule)
7. MAPPING (Mapping projects, OCAD updates)

Communications	Permanent Courses	Local Meets	Equipment	Finance	Scheduling	Mapping
Lindsay Worner	Nancy Burgey	Steve Tylock	Anne Schwartz	Lindsay Worner	Rick Worner	Linda Kohn
Dick Detwiler Steve Tylock Heidi Hall Rukhsana Palmer Laurie Hunt Katie Dunn	Rick Worner Mike Alexander Richard Burgey Don Winslow Steve Brooks	Linda Kohn Rick Worner Anne Schwartz	Mike Alexander Tyler Borden Rick Lavine	Rob Stevens Stina Bridgeman Carl Palmer	Dick Detwiler Tom Rycroft Doug Hall Steve Brooks Greg Michels Bob Bundy	Tom Rycroft Dick Detwiler

COMMITTEE REPORTS

MEMBERSHIP:

- Membership: 351 members

COMMUNICATIONS:

- Next newsletter deadline to Don by March 1, 2021
- Upgraded website so we can have more contacts than the 500 we keep going over.... New limit is in the thousands
- Can the website count the number of downloads for the Sol-O maps? Tyler says yes, but someone may download or check on it more than once making it inaccurate. Reminder, downloading map is accepting the waiver. OUSA has said our free events are not part of any sanctioning fees. We would have Ski-Os to report for 2020.

VOLUNTEERS

- If anyone wants to be a CS, pick a park and it will happen!

PERMANENT COURSES AND MAP SALES:

- Nancy said from January to now, 298 POC maps have been delivered and sent...72 to Wild Wings and Map Shop.... 150 to Friends of Letchworth....67 to other people through the website
- Please send any concerns with POCs to the following caretakers:
 - Mendon – Stephen Brooks
 - Durand East – Mike Alexander
 - Durand West – Rick Worner
 - Webster – Don Winslow
 - Letchworth – Richard and Nancy Burgey

LOCAL MEETS:

- A couple Ski-Os, Sol-O events, the RMA and training.
- There is no current schedule for 2021. Suggestion to have half the schedule ready to go as we have been doing. GCP and Cummings Nature Center have contacted us. Rick Worner will get a skeleton schedule ready.

- Winterfest doesn't know how they will proceed.... Update "coming soon" on website. Tentatively on January 17, 2021... we can have something ready if needed
- Ski-O: have courses ready to go for all the parks and hang flags when snows conditions warrant... can use the phone app or at least the square tags which would be good for beginners and can leave them up longer. Kaitlin Dunn has volunteered to help. Harriet Hollister may want a permit, but we may want to ask for a 2 month window.

EQUIPMENT:

- Garage hasn't been checked on recently.
- Tyler has all the SI equipment at his house.

FINANCE:

- \$20,275 is our total in the bank. We have credit with the county for cancelled lodge reservations.

SCHEDULING:

- Maybe an NRE in the Fall of 2021 with a weekend event at Harriet Hollister and extra event at Letchworth East

MAPPING:

- Linda Kohn has been working with the Girl Scouts at Piperwood and Greece Town Park.

BOD VACANCY:

- Motion to elect President-Elect Steve Tylock.....Rick Worner/Heidi Hall, motioned carried

OTHER BUSINESS:

- September 2021 NRE: Harriet Hollister, middle distance on Saturday.... With an extra event on Sunday at Letchworth East with a Start at the same start we had for the Letchworth Sol-O.
- Purchase of extra upgraded SI units: Discussion regarding using them for Trail Run, contactless SI cards, battery usage, we just replaced batteries in the boxes 2 years ago, letting folks on the beginners courses use the old SI cards, batteries last at least 4 years in the air cards and then they can be replaced by sending them.
- Motion to have Tyler purchase new SI air cards... 50 ...around a \$3,000 purchase....Lindsay Worner/Heidi Hall, motioned approved.

For reference:

Key Persons:

Equipment	Rick & Dale Lavine (for Garage)
ADK contact person	Don Winslow
Help line	Laurie Hunt
Waivers	Don Winslow archives
Insurance	Rick Worner
Lodge reservations	Bob Bundy
Trail Run	Carl Palmer
Treasurer	Lindsay Worner
Timing, etc	Tyler Borden
Volunteers	Steve Tylock
Youth & Family coordinator	Steve Brooks
Social Media	Katie Dunn

Motion Summary:

Motion	1st/2nd	Votes
<ul style="list-style-type: none">Motion to have Tyler purchase new SI air cards... 50 sticks...around a \$3,000 purchase.	Lindsay Worner/ Heidi Hall	motioned approved
<ul style="list-style-type: none">Motion to elect President-Elect Steve Tylock	Rick Worner/ Heidi Hall	motioned approved
More Administrative Tasks:	Owner:	Action:
Following Meetings	Steve Tylock	TBD
Adjournment – 5:12 pm	Mike Lyons	Steve Tylock/Lindsay Worner...motion approved